

Guardian Angels Central Catholic

School Board Meeting Minutes

February 21, 2024

Leanne Ritter called the meeting to order.

Fr. Weeder began the meeting with a prayer.

Roll Call was taken. Board members present included: Matt Ridder, Leanne Ritter, Ryan Steffensmeier, Carmen Schlickbernd, Tracy Schwer, Mark Wooldrik, Dan Woodbury, Tom Hagedorn.

Board Members not present: Jeff Timmerman, Ben & Michelle Borgman

School Administration present: John Naatz, Justin Wardyn, Paula Peatrowsky

Minutes from the prior meeting were reviewed. Ryan made the motion to approve.

Dan seconded the motion. All in favor. Motion carried.

Committee Reports:

Booster Club: Shea Stokely, president of Booster Club, indicated he would be coming to these meetings more to promote communication. He reviewed some of the most recent fund raisers. He mentioned some future fund raisers that will be happening. He spoke about the need to update our track facilities. Fr. Weeder also mentioned the score boards are on hold for now.

It was suggested we need to establish a process for people who want to make large donations for specific projects to our school.

Development Committee: none

SPA: nothing to report

Facilities: Matt Ridder mentioned a donor is wanting to donate the full renovation cost of the bathrooms and locker rooms. A process needs to be established to be able to move forward with this donation. The job would need to be spec'd out so that it meets the criteria. A written proposal would need to be provided by all interested in doing projects. We also need to reach out to any of our local contractors who have done work for our schools in the past and give them the option to put in a bid. It is important to establish a standardized process that will be used in the future. It is thought a minimum of three proposals for all jobs should be sought. The process will start with the President. All requests go to the President first and he/she will contact the head of the appropriate committee.

A full list of all projects will be made available to contractors who have done work in the schools. This list will also be in the bulletin, so people are aware. Complete with the new process of how to put their proposal in.

Fr. Weeder is going to check with the Archdiocese to see if there is a template we can follow for processes.

Finance: Tracy made the motion to approve. Mark seconded. Motion carried.

Governance: nothing to report

Teacher Excellence: currently tabled because it will have to be reevaluated to see if we need.

Communications: nothing to report

GACC President's Report: John said that his first encounter with the students was at Mass and said he was very impressed with the students. John, Justin and Paula will meet every Monday to discuss any issues with the school. John will also begin to meet with the entire staff one-on-one confidentially. Salary will be determined by experience.

Marylou Ritter will be retiring. We need to actively look for someone for this position. John will manage this process. He will also look to the finance committee for guidance.

John has been given copies of the current handbooks. John, Justin and Paula will make any changes this summer. John would recommend running any changes through Pat Flood, Archdiocesan attorney.

John recommends we do a full-blown audit of all the accounts at GACC. This would protect everyone who handles any money accounts related to the schools. He will get some names of different companies that can assist us in this. Fr. Weeder mentioned John McAndrews started this process before he left. It has been a while since an audit has been done.

Mark made the motion to get two bids for audits for our school and all related accounts. Tracy seconded the motion. Would like to have this done before the end of June this year. John will reach out to Bergan and Scotus to see how they structure their finances. He will also see how their boards/committees are structured. He will contact Bland, Lutz and Ide Bailey for quotes.

Motion carried.

Lisa spoke about the Capital Campaign. Lisa thanked everyone for coming out last Saturday. They are ready to start personally visiting parish members. People are ready and wanting to contribute. Hoping to have a link on the school website next week, along with the slide show and the flier.

New Business:

Justin: Hired a Spanish teacher. Looking at classroom space. It was suggested reducing the STEAM lab back to 2 classes. Currently we do not have a lot of students taking the STEAM class.

Paula: Mentioned she has received contracts for three new teachers. They are thinking of restructuring the library to give the Spanish teacher an office.

Grade school is one teacher away from being fully staffed. The high school is looking for an art teacher. Brian Mendlik is teaching art but is certified PE. Paula will align students who need a little extra care with teachers who are endorsed with special education.

Paula presented a draft calendar for the next school year. Next year there will be a 30-minute new parent meeting, 30-minute sport meeting, and then school cleaning all in the same night.

Elementary will start on the August 16. High School will start on August 14.

It was asked if we could move graduation to a Saturday instead of Mother's Day. Discussion followed regarding if it would run into track or baseball.

The Facilities committee will discuss options for additional classroom space.

All bank accounts need to be titled Guardian Angels Central Catholic. We also need to figure out which accounts need to be consolidated/combined. It also needs to be decided who will be signers on the accounts, and also establish controls. What kind of checks and balances do we want to establish? It was decided we would like to have this accomplished before June 30. The finance committee will keep moving forward with plans.

Establishing new school board terms.

Ryan Steffensmeier will not re-new

Leann Ritter will add another year to her term.

Ben & Michelle Borgman would like to stay on committees.

Tom Hagedorn will not renew.

Jeff Timmerman will not renew.

2<sup>nd</sup> Years

Tracy Schwer, Carmen Schlickbernd, Mark Wooldrik

3<sup>rd</sup> Years

Matt Ridder, Leanne Ritter, Dan Woodbury

Committee Chairs:

Governance: Mark

Finance: Ryan

Communications: Tracy

Facilities: Matt Ridder

Executive: Leanne Ritter

Meeting ended with the Our Father.

Matt made the motion to adjourn the meeting. Mark seconded. Motion carried.